



Dr. Cynthia Edwards-Hawver & Associates

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APPOINTMENT CANCELLATIONS

Dear clients and families,

In order to hold an appointment time and day that is convenient for you, we rely on you to keep your appointments on a consistent and regular basis. If you are unable to keep an appointment, please notify your therapist at least 48 hours prior to your scheduled visit. Whenever possible, your therapist will offer to reschedule your appointment. If you are unable to keep scheduled visits on a consistent basis, your therapist will not be able to hold appointment slots for you in the future. Furthermore, we reserve the right to charge late cancellation or no-show fees when necessary. Thank you for your cooperation and understanding.

Sincerely,

Dr. Cynthia Edwards-Hawver